

A V COLLEGE OF ARTS, SCIENCE & COMMERCE

Gagan Mahal, Hyderabad -500029
(Affiliated to Osmania University, Hyderabad, Telangana)



ERP Document

Our College uses fully customized College management software which integrates all the modules and functionalities of the college on a single system that can be handled by the administrative head and the office staff with valid user id and password. MOU was signed between **A.V. Education Society Hyderabad and Extreme Informatics Private Ltd**, the software service provider in office automation and student Information Management System for providing technical support and training.

E-governance is implemented in the following areas

1. Planning and Development

- Networking of Departmental computers through LAN,
- Administration
 - Biometric attendance for Teaching and Non teaching staff.
 - Barcodes on college ID cards
 - Google forms for online feedback
 - In house software developed for lab maintenance academic audit etc
 - CCTV installed in the college campus.

1. **Finance and Accounting:** Finance module of College Automation software

1. Admission Management

- Admissions through DOST by Osmania University.
- College Automation software is maintained for reliable and effective mechanisms regarding student admission data. The detailed lists of students, student statistics, address lists including photo etc are available in the software portal and the specific details concerning the academic background, financial data, marks for the

qualifying examinations, participation in NSS and NCC etc can be sought within no time.

- The system is functional for the issue of Transfer Certificate, Bonafide Certificate, custodian certificate, student social status report etc. The office communication and conveyance becomes an effortless process in this system.

1. **Fee Management**

- The software for finance accounting and management provides accurate statistics regarding fee collection, fees scheduling and billing.
- It makes easy account maintenance and transaction. It maintains data regarding reservation exemption and discounts Student liabilities. Due lists Defaulter's list etc are detailed in the portal.

1. **Examination Management**

- External Examinations conducted by the affiliating University.
- Internal Examination Management is conducted with the help of state of the art technology, implementing unique software for handling, storing, recovering and managing examination related information. It is designed in a way helpful for students, parents, and faculty alike. We use CIE method an online examination for evaluating student performance periodically.

1. **Attendance Management**

- In the academic year 2019 – 20 the University also implemented a Biometric attendance system for the students For the staff the biometric attendance system has been in place since 4 years

1. **Library Management**

- The College Library is computerized The software manages all in-house operations of a Library which includes Book / Periodical Entry Classification Cataloguing daily transactions, fine collection facility, new user entry, etc.
- OPAC is provided with full freedom to its users to search with author, title, year of publication, subject publisher or supplier etc

- DEL+. ALARM software installed in the library for issue and return of Books. Digital Library provides access to “e resources”, which is more useful to the users. It provides direct link search facility to INFLIBNET DELNET, and IPE.

Online journals accessed through SAGE Research India Publications. Separate user Id and password to each user, facilitating access from anywhere.



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